



1 October 2000

Safety

SAFETY INVESTIGATIONS AND REPORTS

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

AFI 91-204, 29 Nov 99, is supplemented as follows:

- *5.1.1.1. It shall be the responsibility of the organization, unit, air or station commander to notify OTAG of any accident or incident that is significant or, that in the Commander's opinion, may have an adverse effect on the CA ANG. Personal good judgment would dictate whether or not an incident is reportable.
- *5.1.1.2. (Added) Telephonic notification should be made as soon as possible following the occurrence, or, in some instances, on the next work day. In either case, the telephonic notification will be followed by a written summary of the event(s) if so requested.
- *5.1.1.2.1. (Added) Telephonic reports will be routed to the Director of Operations, Headquarters, California Air National Guard, during normal duty hours (DSN 466-3700; commercial 916/854-3700). During non-duty hours, these calls will be routed to the Duty Officer, Office of the Adjutant General (DSN 466-3440; commercial 916/854-3440).
- *5.1.1.2.2. (Added) Written reports will be routed to Headquarters, California Air National Guard, ANG/DO, P.O. Box 269101, Sacramento, CA, 95826-9101. Information copies will be sent to the appropriate intermediate headquarters and/or other agencies or individuals as deemed necessary.
- *5.1.1.3. (Added) Forward information copies of all mishap reports to ANG/DO, or ensure ANG/DO is an addressee on all mishap reports submitted by electronic message. (TAG CA SACRAMENTO CA//ANG-CS/DO//)

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Commander